

## ECVPT/ESVNU Symposium abstracts

Abstract submission for the ECVPT/ESVNU symposium on 19<sup>th</sup> July 2019 is now OPEN! Abstracts will be reviewed by the ECVPT/ESVNU boards and selected abstracts will be presented in poster format with one abstract chosen for oral presentation at the symposium.

Free admission will be provided for PhD students/Interns/Residents where abstracts are accepted for presentation as either a poster or oral presentation. Information relating to poster format will be provided on selection of the successful applicants.

You will be informed about the decision by 14<sup>th</sup> June 2019.

### A) SUBMISSION

**Abstracts must be submitted via email to [Ecvptesvnusymposium@rvc.ac.uk](mailto:Ecvptesvnusymposium@rvc.ac.uk). The deadline for receipt of the abstracts is Friday 17<sup>th</sup> May.**

Abstract submissions should report recent clinical or basic science research, which is original in nature. Reviews will not be accepted. We may consider case reports as research abstracts, however, these must be of an exceptional and novel nature for acceptance. Abstracts containing advertisement other than acknowledging financial or grant support will be rejected.

Before submitting, **please check carefully that your abstract complies with format guidelines** as no further changes are allowed after submission. **Non compliance with format requirements will lead to automatic rejection.**

### B) ACKNOWLEDGING SUCCESSFUL SUBMISSION

When your abstract is successfully submitted, we will send you an email acknowledging receipt within 3 working days. We are not able to make changes to your submission once accepted.

### C) ABSTRACT FORMAT

The abstract **MUST** be between 200 and 400 words in length (excluding title and author details, disclosure statement and ethical review statement). Please use Calibri font size 12 on A4 page. All abstracts must include the following:

- Title
- Author list including affiliations
- Body of text of abstract
- Ethical review statement (see below)
- All disclosures (see below)
- Statement if the work has previously been presented at another national/international conference

The format of the body of the abstract is flexible, but should contain information on the aim of the work, methods, results and conclusions. A statement that “the results will be discussed” is not acceptable. Tables, graphs and figures are permitted.

Accepted abstracts will be available for delegate review in the proceedings notes for the conference but will not be published.

***Disclosure statement:***

At the time of abstract submission, all submission must provide a statement, on behalf of all co-authors, giving disclosures for their work.

This enables congress attendees to determine whether or not there may have been bias or the perception of bias. Please include an explanation that includes the name(s) of the author(s) involved, name of the commercial entity, and the nature of the relationship.

For example:

- Any form of support (financial or otherwise) for the study described
- Any form of support **for other work** that that the authors are involved with.
- Financial relationships (**which may be unrelated to the subject matter of the abstract**) whereby the individual or co-author by receiving a salary, royalties, consulting fees, speaker honoraria, ownership interests (e.g. stock or stock options), or other benefits.
- Indirect benefits i.e. where the author, or author's institution, benefits from the results of the study. An example would be where the author (or their institution) runs a laboratory service, which performs an assay that is discussed in the abstract.

***Ethical approval of your study:***

ECVPT/ESVNU requires each abstract author to complete an ethical statement as part of their abstract.

Please choose one of the following options:

1. Statement of official ethical approval from author's institution (including unique reference number)
2. Statement that no ethical approval was obtained because this study did not involve a prospective evaluation, did not involve laboratory animals or clinical patients. Please ensure that you provide specific information otherwise your abstract may be rejected.