

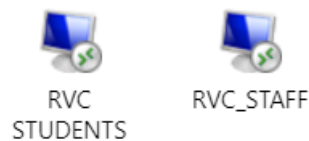
MFA activation with Phone Call

1. Launch a web browser and go to <https://hhrdweb.rvc.ac.uk/> or <https://cmrdweb.rvc.ac.uk/>
2. When the login dialogue box appears enter your **RVC email address** and **password** and click **Sign in**.

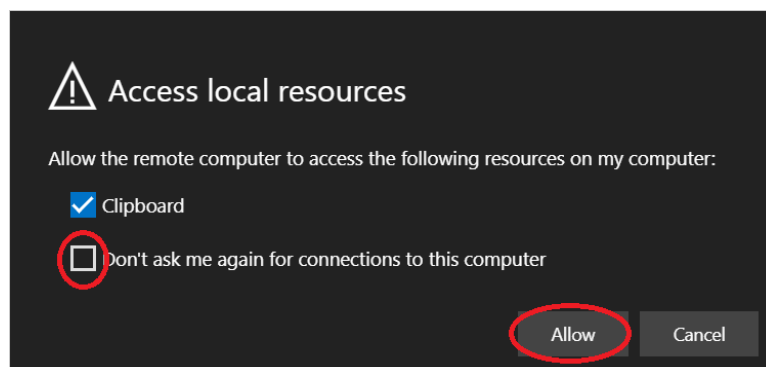


The screenshot shows a dark-themed 'Sign in' dialog box. It contains two input fields: 'User name' and 'Password'. Below the 'Password' field is a blue 'Sign in' button, which is circled in red. A 'Privacy policy' link is visible at the bottom left of the dialog.

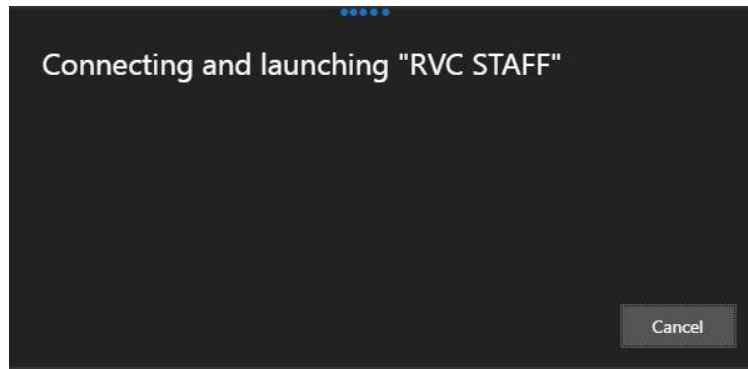
3. In the next window click on the icon **RVC Staff** or **RVC Students**.



4. In the next window, tick the box **Don't ask me again for connections to this computer** and then click **Allow**.



- When the “Connecting and launching” screen appears, you will receive a telephone call from Microsoft on your registered MFA mobile phone.



- Press the HASH (pound) key as instructed to complete the log in process and the Portal desktop will appear

