

**RVC EMS+ Award Application**

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| --- | --- | --- | --- |
| Name |  | | |
| Course & year |  | | |
| E-mail Address |  | Telephone number |  |
| Name of contact person at Placement |  | | |
| Placement address |  | | |
| Proposed date of placement (please estimate if not yet confirmed) |  | Length of placement |  |

Has your placement already been approved by the Placements Team? YES/NO

If so please attach your e-mail confirmation, if not any award made will be subject to approval

Are you a member of a current SU Club or Society relevant to this EMS? YES/NO

If yes please give the names of the Clubs or Societies\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you applied/are you planning to apply for any other funding for this placement? YES/NO

If yes please give details\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| 1. Please describe the placement opportunity (min 250 words) |

2. What do you hope to gain from this placement?

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| 3. Would an award be necessary for you to be able to participate in this EMS opportunity? Why? |

**Costs**

|  |  |
| --- | --- |
| Estimated travel costs of placement | £ |
| Estimated accommodation costs | £ |
| Estimated other costs (please list & describe) | £ |
| Total cost of placement | £ |
| If the total cost of the placement is greater than the award made, how do you plan to cover the shortfall? Please give details of any costs already secured: | |

**Declaration:**

1. I agree that my application and all information submitted with it can be reviewed by RVC staff and members of the RVC EMS+ Awards Panel.
2. I confirm that the information given in this application is true and correct to the best of my knowledge.
3. I accept that the decision of the Panel is final and understand it is not possible for applicants to appeal the decision of the panel. I understand it is not possible for the panel to give individual feedback due to the large number of applications received.
4. I confirm that if I am successful I will submit a report to the EMS+ scheme according to the guidance given within a month of the end date of the placement.
5. If I am granted an award I give permission to the RVC and/or RVC Animal Care Trust to use my report and any photos I submit for internal and external reporting processes, fundraising and marketing both online and offline.

|  |  |
| --- | --- |
| Name |  |
| Signature |  |
| Date |  |

Data Protection - The information you provide will be treated confidentially and will be used by the RVC Panel in order to make a funding decision. For more information on how we use your data, please refer to our Privacy Notice, which can be found [here](https://www.rvc.ac.uk/Media/Default/About/Governance,%20Policy%20and%20Legal/Student%20Privacy%20Notice%20FINAL%20MG.pdf).

Please send this completed application to Emma Bryan, Grants and Legacies Administrator, External Relations, Hawkshead Campus. Email to: [ebryan@rvc.ac.uk](mailto:ebryan@rvc.ac.uk)

If you are experiencing financial difficulties, please contact the Money & Welfare Adviser: [moneymatters@rvc.ac.uk](mailto:moneymatters@rvc.ac.uk).