

Confidential Disclosure Agreement

Customer	Supplier
Royal Veterinary College	xxx
Hawkshead Lane	xxx
North Mymms	xxx
Hatfield	xxx
Hertfordshire	xxx
AL9 7TA	

1. Access to RVC IT System 'xxxxxxx' shall be limited to Xxxxxxxx and its nominated staff members. Xxxxxxxx must ensure that all staff are technically competent to carry out tasks whilst using/troubleshooting the System with prior agreement from RVC's representative.
2. Xxxxxxxx staff will be issued with a service logon to obtain authentication to the System. Each staff working on the System will be required to agree not to divulged service account password to any other person.
3. This Agreement applies to both technical and commercial information communicated by either party.
4. Xxxxxxxx will be responsible for all actions on the System.
5. Xxxxxxxx and their staff will take reasonable steps to ensure the security of connections to the System and take due care to control access to the System and its data.
6. The title and all intellectual property rights in all information, data programs, procedures embodied in the System remains with RVC at all times.
7. The RVC provides access to the System for the sole purpose of allowing Xxxxxxxx to provide software management and maintenance support. Access to other RVC Systems is prohibited.
8. Xxxxxxxx and their staff shall not use information, data, programs or procedures obtained from the System for any purpose other than for providing maintenance.
9. Each Party to this Agreement undertakes to treat as confidential and not disclose to any third party any information received by them from the other Party marked 'confidential' or which may reasonably be supposed to be confidential, including, without limitation, information contained or embodied in RVC VNA system (in this Agreement collectively referred to as the "Information"), and shall keep such received Information secure and in any event in accordance with best current commercial security practices.

10. XXXXXXXXX shall not, without the prior written consent of the RVC, divulge any part of the RVC information accessed, to any person or third parties for any purpose outside of maintenance provision.
11. XXXXXXXXX shall notify the RVC promptly if XXXXXXXXX becomes aware of any unauthorised use of the RVC information by any person or third party, in order to comply with current UK Data Protection legislation.

Royal Veterinary College	XXXXXXXXXX
Signed:	Signed:
Full name:	Full name:
Position/role:	Position/role:
Date:	Date: