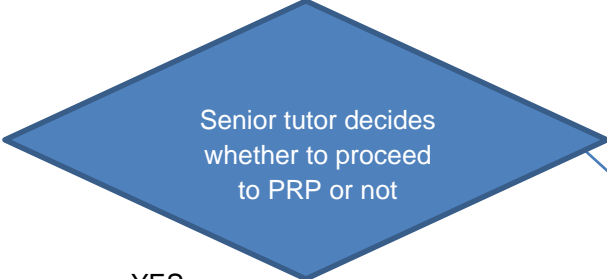


Basics of the Professional Requirements Procedure (PRP)

Senior tutor informed about concerns about a student and reviews the student's file.



NO
Senior tutor may take no action or refer to a 'lesser' procedure such as misconduct or refer the student for other help

YES
Yes – Senior Tutor instructs officer for PRP to commence.

Case assembled by Senior Tutor and detailed letter written to student presenting evidence

Presenter of Case appointed and briefed by Senior Tutor

Panel and paperwork assembled by Officer

Officer sends letter and evidence to student informing them of time and place of hearing and hearing takes place



Student can continue on their course with or without conditions or warnings

Student allowed to seek special readmission after time

Student cannot continue to study on their course

Student has serious grounds for concern about the Appeal Decision: Student Seeks Final Formal Review

RCVS informed if relevant

