

Reports from Professional, Statutory and Regulatory Bodies

1. Purpose

- 1.1 The purpose of this procedure is to ensure that the College responds to reports on its academic provision from professional, statutory and regulatory bodies (PSRBs) systematically, effectively and in a timely manner.

2. Scope

- 2.1 This procedure currently encompasses reports from the Royal College of Veterinary Surgeons (RCVS), the American Veterinary Medicine Association (AVMA), the European Association of Establishments for Veterinary Education (EAEVE), the Quality Assurance Agency (QAA), the Royal Society of Biology (RSoB), the South African Veterinary Council (SAVC), the Australasian Veterinary Boards Council (AVBC) and any other professional, statutory or regulatory body that may report on the College's academic provision. This procedure recognises that a "one-size-fits-all" approach is not appropriate, and that the process of responding to PSRB reports should be proportionate to the risks involved.

3. Procedure

3.1 College-wide Professional Body reports

- 3.1.1 Although focused on the BVetMed, the RCVS, AVMA and EAEVE report on the fitness of the College as a whole to be recognised as a veterinary school. Actions in response to these reports are therefore normally led by the appropriate members of the College Executive Committee.
- 3.1.2 Reports from RCVS, AVMA, EAEVE, SAVC and AVBC on the BVetMed are submitted to the College Executive Committee (CEC) for consideration at the first available meeting. CEC will allocate responsibility for taking follow-up action, within a specified timescale, either to named individuals or, where more appropriate, to a committee.
- 3.1.3 In order to maintain integration with other quality management processes, the action taken by CEC will be forwarded to the Secretary of the Teaching Quality Committee (TQC) for inclusion at the next meeting of TQC.
- 3.1.4 Reports from RCVS, AVMA and EAEVE on the BVetMed are also received in full by the Undergraduate Medicine Course Management Committee and the Academic Board.

3.2 Course-specific Professional Body reports

- 3.2.1 Accreditation and professional body reports on courses other than the BVetMed are focused at course level. They are therefore submitted in the first instance to the relevant Course Management Committee (CMC), which allocates responsibility for taking follow-up action, within a specified timescale.

3.2.2 In order to maintain integration with other quality management processes, the action taken by the CMC will be forwarded to the Secretary of the Teaching Quality Committee (TQC) for inclusion at the next meeting of TQC.

3.3 **Quality Assurance Agency (QAA) reports**

3.3.1 Reports from the QAA focus on the College's arrangements for the management of quality and standards, which fall under the remit of the Teaching Quality Committee. The TQC will be responsible for ensuring that the College responds to any report from QAA, allocating responsibility to individuals or committees as appropriate.

3.3.2 Action taken or proposed by TQC in response to a QAA report will be reported to and endorsed by the College Executive Committee (CEC) and the Academic Board prior to submission to the QAA.

3.3.3 Summary reports from QAA and associated recommendations are also received in full by the Academic Board and CEC.

3.4 **Publication of Reports**

Reports from PSRBs will be published in the Academic Quality section of the Intranet for the information of both staff and students. Such reports will also be published on the external-facing website where this is required by the body concerned.