

SEASON TICKET LOAN APPLICATION FORM

This FORM should only be used in circumstances where you are unable to purchase an Annual Season Ticket from the RVC's Business account with Trainline.com

Season ticket loans are for the sole purpose of purchasing a season ticket for use in return travel from home to work. If the loan is used for any other purpose, other than to purchase a Season Ticket, disciplinary action may be taken.

Employee Name :	Payroll Ref :
Department :	
Campus Location :	Camden / Hawkshead
Journey From :	
Journey To :	
Season Ticket Loan required : £	

By signing and submitting this form to request a Season Ticket Loan you are confirming that you agree to the Royal Veterinary College's [Season Ticket Loan Policy](#).

Signed :	Date :
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Please send your completed form to Payroll, HR Department, Hawkshead.

Agreement : I agree to repay this loan by 10 monthly deductions from my salary. In the event of my leaving College employment before the loan is fully repaid, I undertake to repay the balance in full or have it deducted from my final salary.