

As Approved by Council 13 June 2007

**SCHEME OF DELEGATION
COMPRISING DECISIONS WHICH ARE THE PREROGATIVE OF COUNCIL**

DECISIONS WHICH ARE THE PREROGATIVE OF COUNCIL

Approved by Council at its Meeting 16 June 1999

With Section c) updated

General

As the Governing Body of the College the Council wishes to be informed about, consulted upon, and will make the final decision upon any matter which is important for the future of the College or which affects or may effect its reputation, status and integrity (particularly its financial integrity), or may cause embarrassment to the College as an institution.

Subject to the above general statement, the Council will retain as its prerogative decisions on the following matters:

a) **Appointments:**

1. The appointment of the Chairman and Vice-Chairman of Council and of the Honorary Treasurer
2. The appointment of independent members of Council
3. The appointment of the Chairmen and Vice-Chairmen and the members of Committees of the Council
4. The determination of the terms of reference of Committees
5. The appointment of External and Internal Auditors
6. The appointment of investment managers, bankers and other financial advisors and solicitors
7. The appointment of the Principal, the Secretary to the Council, the Deputy and Vice-Principals and the Heads of the Academic Departments

b) **Finance and Resources**

1. The approval of the financial statements of the College and of the Animal Care Trust (of which the Council is the Corporate Trustee)
2. The approval of budgets, financial forecasts and capital programme for the College
3. The establishment of subsidiary undertakings and the appointment of the Directors of such undertakings
4. The approval of property purchases and sales

c) **Policies**

1. The final approval of the Mission Statement, Corporate Plan, and Estate Strategy of the College, and of the planning process
2. The final approval of the Financial Regulations of the College
3. The final approval of major Health and Safety Policy documents
4. The final approval of the Human Resources Strategy of the College
5. The final approval of the Risk Management Policy of the College
6. The final approval of major Codes of Practice and similar Policy documents

d) **Organisation**

1. Major changes to the Departmental structure of the College
2. The recognition and de-recognition of Trade Unions

In the exercise of these prerogatives, it will be borne in mind that by Statute 19 of the revised Charter and Statutes the Principal is responsible for the conduct of the College. Under the Financial Memorandum between the College and the Higher Education Funding Council for England, he is the Accounting Officer. As such he is required to satisfy the Funding Council that the conditions of the Memorandum are complied with, and may be required to appear before the Public Accounts Committee alongside the Chief Officer of the Higher Education Funding Council for England on matters relating to grant to the College which arise before that committee.

The duties of the Principal are to act as chief academic and administrative officer of the College, having responsibility for the day-to-day management of the College and for implementing the policies and decisions of the Council and its Committees. In discharging these duties the Principal is accountable to the Council.