Final Formal Review (FFR) Request Form

Following a hearing by a Student Appeals Panel, Academic Misconduct Panel, Professional Requirements Committee or the outcome of a formal Complaint, an appeal submitted by the student against the formal decision may be allowed, this appeal is known as final Formal Review (FFR).

Please use this form to submit your request. Once completed, please submit this form with any appropriate documentation/evidence to [ffr@rvc.ac.uk](mailto:ffr@rvc.ac.uk).

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| **FFR Submission Date:** |  | |
| **Student’s Full Name:** |  | |
| **Student ID Number:** |  | |
| **Programme of Study:** |  | |
| **Which process outcome are you appealing?** |  | Professional Requirement Panel Outcome  Formal Complaint Outcome  Misconduct Panel Outcome  Academic Misconduct Outcome  Student Appeals Panel Outcome |
| **Please state the date you received the outcome** | *(Please note an FFR must be submitted within 28 calendar days of the outcome of notification to you of the previous decision).* | |
| **Please identify the ground(s) you are relying on in requesting an FFR. Please tick any that apply:** |  | There is **new evidence** that could not have been made available at the time of the hearing, or for good reason was not made available. |
|  | There was significant **procedural error** made before or during the hearing that can be evidenced. |
|  | The remedy or outcome proposed by the previous decision was manifestly **unreasonable**. |
| **Please explain the grounds and reasons for requesting a FFR in further detail:** | | |
| *Please ensure your request is no more than 1500 words.* | | |
| **Please list your documented evidence which is attached to this request:** | | |
|  | | |
| **Please state what resolution you are seeking:** | | |
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