



**Animal  
Care Trust**

Royal Veterinary College



# Instruction to your Bank or Building Society to pay by Direct Debit



Please fill in the form using a ball point pen and send it to:

Royal Veterinary College Animal Care Trust  
Hawkshead Lane  
North Mymms  
Herts  
AL9 7TA

Name(s) of Account Holder(s)

Bank/Building Society Number

Bank/Building Society Sort Code

Name and full address of Bank/Building Society

To: The Manager of
Address
Postcode

Please pay the Royal Veterinary College Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with the Royal Veterinary College and, if so, details will be passed electronically to my Bank/Building Society.

Originator's Identification Number

Reference Number (office use only)

Banks and Building Societies may not accept Direct Debits from some types of accounts.

Signature.....

Date.....

I wish to give the RVC ACT a donation of £..... per **Month** **Quarter** **Year**

Name
Address
Postcode
Tel

Using Gift Aid means that for every pound you give, we can receive an extra 25 pence from the Inland Revenue, making your donation go further.



Please treat as Gift Aid donations all qualifying gifts of money made:

today  in the past 4 years  in the future Please tick all boxes you wish to apply

Signature.....Date .....

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 28p of tax on every £1 that I gave up to 5 April 2008 and will reclaim 25p of tax on every £1 that I give on or after 6 April 2008.

### Direct Debit Guarantee - THIS GUARANTEE SHOULD BE DETACHED AND RETAINED BY THE PAYEE

This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.

If the amounts to be paid or the payment dates change the Royal Veterinary College will notify you 10 working days in advance of your account being debited or as otherwise agreed.

If an error is made by the Royal Veterinary College or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.

You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.

RVC ACT, Hawkshead Lane, North Mymms, Herts, AL9 7TA  
01707 666237, act@rvc.ac.uk, Reg charity no 281571