



Registration Form

Please complete and post or fax to:
CPD Unit, The Royal Veterinary College,
Hawkshead Lane, North Mymms, Hatfield, Hertfordshire, AL9 7TA,
Fax: +44 (0)1707 666877

For further information **Phone:** +44 (0)1707 666865 **Email:** cpd@rvc.ac.uk **Web:** www.rvc.ac.uk/cpd

COURSE NAME	DATE
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DELEGATE INFORMATION

Title: _____ **Forename(s):** _____ **Surname:** _____

Qualifications: _____ **BVA member no.:** _____

Address for correspondence: _____

_____ **Postcode:** _____ **Country:** _____

Telephone: _____ **Mobile:** _____

Fax: _____ **Email:** _____

Do you require parking? Yes No **Vehicle Registration number:**
(required by RVC Security for campus access. Please note that parking places are limited on campus due to ongoing building works)

Special Requirements *e.g. vegetarian:*

How did you hear about the course?: BVA In Practice Veterinary Times RVC CPD Brochure
Flyer/Poster RVC Website RVC Email Word of mouth IVIS Other.....

PAYMENT METHOD

Amount Paid £

By Cheque (personal if UK bank account or bankers draft) *Cheques must be in UK pounds payable to The Royal Veterinary College*

By Credit Card
 Visa Access Mastercard Maestro/Switch
(Please note that we are unable to accept American Express)

Card no: _____ **Issue no: (Switch only):** _____ **Valid from:** _____ **Expires:** _____

Security Number *(last 3 digits on signature strip):*

Billing Address for Credit Card: *(if different from above):*

Name on Credit Card: _____ **Signed:** _____

B&B ACCOMMODATION

If you would like to enquire about reserving overnight accommodation at a local hotel or on campus (subject to availability) please telephone +44(0)1707 666865 or email cpd@rvc.ac.uk

Please make cheques payable to "The Royal Veterinary College" and return to the CPD Unit, The Royal Veterinary College, Hawkshead Lane, North Mymms, Hatfield, Herts, AL9 7TA. AVAT receipt will be sent as soon as we have processed your payment. Delegates will be registered on a first-come, first-served basis. Cancellations made up to 30 days prior to the course may incur a 15 percent administration fee. Refunds for cancellations made within 30 days of the course will be at the discretion of the Royal Veterinary College. Reserved places are transferable at no extra cost. Course fees will be refunded in full for course cancellations made by the Royal Veterinary College. No liability will be accepted for travel, accommodation, or any other expenses incurred by participants. All information is correct at time of going to print. The Royal Veterinary College reserves the right to alter the programme, date and speakers of any course without prior notification. For office use only:

Administrator:	Date of receipt:	Register: Yes / No	Recorded: Yes / No
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